

WASHINGTON UNIFIED SCHOOL DISTRICT
REQUEST FOR PROFESSIONAL GROWTH CREDIT



_____ hereby petitions for approval by the
Superintendent of Washington Unified School District to take the following course(s) to be applied
toward "Professional Growth Credit".

University/College: _____

1. Course Title: _____

Number: _____ Units: _____

2. Course Title: _____

Number: _____ Units: _____

3. Course Title: _____

Number: _____ Units: _____

4. Course Title: _____

Number: _____ Units: _____

Rational for Units: _____

Staff Signature: _____ Date: _____

Submit the Professional Growth Credit Request to humanresources@wusd.ws.

Duplicate units are not eligible for professional growth credit. To advance a class on the salary schedule, an official transcript of credits earned or an official notice of completion must be submitted to Human Resources (humanresources@wusd.ws) by October 1 of each year. All units and credits received before October 1 shall be used for the advancement of the employee's salary column effective from the beginning of that school year. Units submitted after October 1 shall be processed for advancement the following school year.

APPROVAL: _____ Date: _____

District Superintendent or Designee